

**BYLAWS AND RULES OF THE
AMERICAN ACADEMY OF AUDIOLOGY-
NORTH CAROLINA CHAPTER,**

**a Division of the NORTH CAROLINA SPEECH,
HEARING AND LANGUAGE ASSOCIATION, INC.**

I. NAME AND PURPOSES

Section 1. Name

The name of this organization shall be the American Academy of Audiology-North Carolina Chapter (AAA-NC). AAA-NC shall be organized within and as a Division of the North Carolina Speech, Hearing and Language Association (NCSHLA).

Section 2. Purposes

The purposes of AAA-NC are as follows:

- ~ To provide a forum for all audiologists in North Carolina for the discussion of issues and ideas;
- ~ To develop policies and advocate legislation pertaining to the profession of audiology and to the hearing impaired individuals served by the profession; To provide advice to the Board of Directors of the North Carolina Speech, Hearing and Language Association, regarding policies related to the practice of audiology; and
- ~ To conduct continuing education.

II. OFFICES

The principal office of AAA-NC shall be located at the Central Office of the NCSHLA, currently at 530 North Person Street, Raleigh, North Carolina.

III. AAA-NC BOARD

Section 1. Election and Composition of AAA-NC Board

Subject to the review and oversight (including veto authority) of the Board of Directors of NCSHLA, the governing body of AAA-NC is the AAA-NC Board.

The AAA-NC Board shall be composed of the following voting members who shall have the following terms, beginning on October 1 of each year:

President-Elect	Two years
President	Two years
Past President	Two years
Vice-President/Education Officer	Two years
Secretary-Treasurer	Two years
Two Members-at-Large	Staggered terms; initially a one-year term and a two-year term, with two-year terms thereafter.

Members of the initial AAA-NC Board for the first year shall be appointed by the NCSHLA Board of Directors. Thereafter, the AAA-NC Board shall nominate member candidates after requesting input from AAA-NC members. The AAA-NC Board members shall be elected by vote of the active membership at the AAA-NC annual meeting. Election winners shall be those candidates who receive a majority of votes cast.

If a vacancy on the AAA-NC Board occurs, the AAA-NC Board shall appoint a member of AAA-NC to fill the office until the next annual election. A member of the AAA-NC Board may be removed from office by a two-thirds vote of the active members of AAA-NC or by the Board of Directors of NCSHLA. The Board of Directors of NCSHLA may replace any AAA-NC Board member if so removed by it.

Section 2. AAA-NC Board Members

1. President. The President is the chair of the AAA-NC Board. The President shall preside over all official meetings of AAA-NC, call special meetings (as needed), appoint chairs and committees with the approval of the AAA-NC Board, and serve as the official representative of AAA-NC. The President is an ex officio member of the NCSHLA Board of Directors, without vote.

If the office of President is vacated, the President-Elect becomes President for the remainder of the vacated term and for the following two-year term.

2. President-Elect. The President-Elect shall be available to assist the President, assume the duties of the President at the President's request, and oversee AAA-NC publications.

If the office of President-Elect is vacated, the AAA-NC Board will appoint a member of AAA-NC to execute the President-Elect's duties for the remainder of the term. At the next annual election, a president shall be elected to complete the remaining years of the presidential sequence.

3. Past President. The Past President shall assist the President and the AAA-NC Board.

4. Vice-President/Education Officer. The Vice-President shall be responsible for the continuing education programs of AAA-NC.

5. Secretary-Treasurer. The Secretary-Treasurer shall be responsible for the minutes of all official meetings of the AAA-NC Board and AAA-NC and for the financial records of AAA-NC, subject to the oversight of the AAA-NC Board and the president of NCSHLA. The Secretary-Treasurer shall be responsible for the preparation of the annual financial statement for the review and approval of the NCSHLA Board of Directors.
6. Members-at-Large. Members-at-Large shall have duties assigned by the AAA-NC Board.

Section 3. AAA-NC Board Responsibilities

The AAA-NC Board will be subject to the oversight and review (including veto authority) of the Board of Directors of NCSHLA. The AAA-NC Board shall initiate and establish the policies governing AAA-NC and shall be responsible for the general management of AAA-NC and for transacting the business of AAA-NC in the interest of the membership. The AAA-NC Board shall grant membership to qualified applicants, create committees, establish times and locations of AAA-NC Board meetings and other AAA-NC meetings.

Section 4. Administrator

An Administrator may be appointed by the AAA-NC Board to attend to the daily administrative and financial affairs of AAA-NC. Under the direction of the AAA-NC Board, the Administrator shall organize, control and direct the staff, program, and all other day-to-day activities of AAA-NC. If for any reason the Administrator is unable to perform the duties of the office, the Administrator shall be replaced temporarily by a member of the AAA-NC Board designated by the President. The Administrator, if not elected as a member of the AAA-NC Board, shall serve as an ex-officio member of the AAA-NC Board without vote.

IV. MEMBERSHIP

Section 1. Categories of and Eligibility for Membership

[Note: AAA-NC membership requirements conform to AAA and NCSHLA requirements.]

1. Active Membership. Only Active members may vote on matters presented to the membership for vote. Active membership is open to audiologists who satisfy one of the following requirements and who are approved by the AAA-NC Board:
 - a. eligible to become a Fellow of the American Academy of Audiology, or
 - b. eligible for the Certificate of Clinical Competence in Audiology, or

- c. hold a master's degree in audiology and eligible to be licensed by the State of North Carolina to practice audiology, or
 - d. granted membership by special action of the AAA-NC Board, or
 - e. Active membership in NCSHLA.
2. Associate Membership. Associate membership is open to any individual who is a member of NCSHLA or the North Carolina Academy of Hearing Rehabilitation (as of April 1997) and who is approved by the AAA-NC Board, but is not eligible for Active membership in AAA-NC. Associate membership is open to non-audiologists. Associate members do not have voting privileges in AAA-NC.
 3. Student Membership. Student membership shall be open to those persons who are graduate or undergraduate majors in speech and hearing or related tangential areas in an accredited college or university and who are approved by the AAA-NC Board. Clinicians who are employed full-time (30 or more hours per week) and are also enrolled in college or university coursework must apply for Active or Associate membership.
 4. Corporate Associate Membership. Corporate Associate membership shall be open to any entity (e.g., private practice, hospital, rehabilitation agency, product supplier, etc.) which has an interest in the support of the field of audiology and which is approved by the AAA-NC Board.

Section 2. Membership Applications

1. Application for Membership. Membership in AAA-NC is concurrent with membership in NCSHLA. Applications for membership shall be submitted to the NCSHLA office for approval.
2. Termination of Membership. Membership in AAA-NC shall be terminated by the AAA-NC Board for failure to abide by the AAA-NC and/or the NCSHLA Code of Ethics, failure to maintain eligibility for membership, or failure to pay dues.

V. DUES AND FEES

Section 1. Dues

Dues for members of AAA-NC shall be recommended by the AAA-NC Board and approved by a majority vote of the members of AAA-NC. Dues will be payable on July 1 of each year. Dues will be considered delinquent if not paid by the last day of September of the year in which they are due.

Section 2. Fees

Fees for AAA-NC services (e.g., reinstatement of membership, continuing education programs, publications, etc.) shall be determined by a majority vote of the AAA-NC Board.

VI. MEETINGS

Section 1. AAA-NC Board Meetings

The AAA-NC Board shall have at least two meetings each year at which a majority of the members of the AAA-NC Board are present. Members of AAA-NC have the right to attend AAA-NC Board meetings, but they may speak only by invitation of the AAA-NC Board.

Section 2. AAA-NC Membership Meetings

AAA-NC shall hold an annual meeting of the general membership at least once a year and at such times and places and upon such notice as the AAA-NC Board may determine. At each annual meeting, members shall be informed of all actions taken by the AAA-NC Board since the last annual meeting of AAA-NC.

Section 3. Rules of Order

All meetings of AAA-NC shall be governed by the rules contained in the current edition of Robert's Rules of Order in all cases in which they are not inconsistent with the provisions of the Bylaws or Standing Rules of AAA-NC and the American Academy of Audiology.

Section 4. Minutes of Meetings

1. The minutes of AAA-NC Board meetings and of AAA-NC business meetings shall be recorded. The minutes shall be signed by the presiding officer of the Board and the Secretary-Treasurer.
2. The minutes shall be kept by the Secretary-Treasurer, distributed in a timely manner to the members of the AAA-NC Board and to the Board of Directors of NCSHLA, and made available for review by members of AAA-NC.
3. The minutes shall be subject to correction at the next appropriate meeting of the AAA-NC Board or AAA-NC.

VII. AMENDMENTS TO THE BYLAWS

Section 1. Amendment Proposals

Amendments to the Bylaws may be proposed by any member of AAA-NC and submitted to the AAA-NC Board. Proposed amendments shall be submitted to a vote of the members of AAA-NC if recommended by a majority of the AAA-NC Board or if petition is made by 20 percent of the members of AAA-NC.

Section 2. Approval of Amendments to the Bylaws

Proposed amendments to these Bylaws shall be voted upon with ballots mailed to the voting members of AAA-NC. An amendment shall be recommended when favored on two-thirds of the ballots returned within the voting period. Amendments to these Bylaws must be approved by the Board of Directors of NCSHLA.

VIII. DISSOLUTION

Section 1. Dissolution of NCSHLA

Dissolution of NCSHLA shall include dissolution of AAA-NC, and the Board of Directors of NCSHLA, after applying or making provision for payment of all liabilities of AAA-NC, shall dispose of AAA-NC assets exclusively for the purposes of AAA-NC or NCSHLA in such a manner or to such organization(s) operated exclusively for purposes which shall, at the time, qualify as exempt under Section 501 (c) (3) of the Internal Revenue Code of 1986, as amended (or the corresponding provision of any future United States Internal Revenue Law), as the members of the NCSHLA Board of Directors shall determine. Such distribution may include, but is not limited to, the American Academy of Audiology. Any such assets not so disposed of shall be disposed of by the court of original jurisdiction of the county in which the principle office of NCSHLA is located, exclusively for such purposes or to such organization(s), as said court shall determine, which are operated exclusively for such purposes.

Section 2. Dissolution of AAA-NC

Dissolution of AAA-NC shall not include dissolution of NCSHLA. All other provisions

6/25/97, amended 9/30/01

AMERICAN ACADEMY OF AUDIOLOGY - NORTH CAROLINA CHAPTER

**A DIVISION OF
THE NORTH CAROLINA SPEECH, HEARING AND LANGUAGE ASSOCIATION, INC.
PO Box 28359
Raleigh, North Carolina 27611-8359
Phone 919/833-3984
Fax 919/832-0445**

TO: All AAA-NC Voting Members
FROM: The AAA-NC Board
DATE: August 20, 2001
RE: **Amendment of AAA-NC By-Laws**

At the June 23, 2001, Board meeting in High Point, the Board approved a motion to change the term of office of the President, President-Elect, and Past President from a one-year term to a two-year term.

Currently in the by-laws, each of these positions holds a one-year term. The Board is recommending that each of these positions become a two-year term. It is the opinion of the Board that a one-year term does not allow the Board the ability to maintain effective continuity. As AAA-NC approaches many issues in the legislature, it is paramount that the President be given ample time and opportunity to learn "how the system works" in order to be effective in the process.

As required by the by-laws, a written ballot process must take place prior to our general membership meeting in October 2001. Please mark the ballot below indicating either an affirmative or negative response to this recommended amendment to the by-laws and return it by one of the following methods:

By mail:

Send to AAA-NC, PO Box 28359, Raleigh, NC 27611-8359, **postmarked by September 29, 2001.**

By fax:

Send to 919/832-0445 **by September 30, 2001.**

By e-mail:

Send to *ncshla@juno.com* **by September 30, 2001.** Include the entire wording of your vote in the body of the message, and include your full name (not just your e-mail address).

AFFIRMATIVE

I agree with the recommendation of the AAA-NC Board to amend the by-laws to change the term of office for the President, President-Elect, and Past President to two years.

NEGATIVE

I **do not** agree with the recommendation of the AAA-NC Board to amend the by-laws to change the term of office for the President, President-Elect, and Past President to two years.

Signature: _____ Date: _____

2002 DISTANCE EDUCATION AU.D. PROGRAMS

Arizona School of Health Sciences
480/219-6000
www.ashs.edu

Central Michigan University/Vanderbilt
800/950-1144 x 3867
www.cel.cmich.edu/aud

Nova Southeastern University
800/986-3223 x 7761
www.fgse.nova.edu/csd

Pennsylvania College of Optometry/School of Audiology
215/780-1238
www.pco.edu

University of Florida
800/431-6687
www.ufl.edu

Audiology Foundation of America
207 North Street, Suite 103
West Lafayette, IN 47906
phone 765/743-6283
fax 765/743-9283
www.AuDfound.org